

Year Round Education Committee Charges Sheet

Purpose

The Year-Round Education Committee is dedicated to advancing the education of ATPPS membership and the broader field of athletic training within the physician practice setting. The committee identifies, develops, administers, and evaluates educational opportunities that deliver best practice information across all aspects of care and operations within the physician practice environment.

The committee prioritizes the utilization of subject matter experts in athletic training and the physician practice setting to ensure that educational content is relevant, high-quality, and aligned with current standards. Additionally, the committee identifies key topics and qualified individuals with the training, experience, and skill necessary to effectively educate and disseminate information that supports the continued growth and advancement of athletic trainers in this setting.

Charges

The ATPPS Year Round Education Committee is charged with identifying common educational needs across athletic trainers working in physician practice settings and developing solutions that enhance knowledge, clinical practice, and professional development. The committee ensures that educational programming reflects best practices across clinical care, operations, leadership, and emerging areas relevant to the physician practice setting.

The committee actively identifies and engages experts within athletic training and related healthcare professions to contribute to educational initiatives. This includes selecting high-value topics and recruiting qualified speakers, educators, and leaders who possess the expertise and practical experience necessary to deliver impactful education and disseminate meaningful insights to the membership.

To enhance educational quality, the committee develops and delivers focused education opportunities through ATPPS's online content platform. These offerings are designed to provide accessible, high-quality learning experiences that support athletic trainers, clinical leaders, and administrators in advancing clinical skills, improving operational effectiveness, and strengthening leadership capabilities. The committee works closely with the ATPPS Board of Directors to identify educational gaps and prioritize programming that meets the evolving needs of the membership. The committee further supports the advancement of the profession by sharing outcomes, research, and success stories that demonstrate the value of athletic trainers in physician practice settings. It works to increase awareness of best practices and evolving roles while promoting the continued growth, recognition, and utilization of athletic trainers within healthcare systems.

Time Commitment

The Year Round Education Committee requires a time commitment of approximately two to five hours per month. This may vary depending on active projects and content development cycles. During an average month, responsibilities include:

- Monthly virtual team meetings (60 minutes)
- Independent review of materials and draft documents to support informed participation (60 minutes)
- Contributions to the creation, refinement, or review of educational content and programming (60 minutes)
- Management, editing, and review of items within the conference or education management platform (60 minutes)
- Engagement in email correspondence, discussion threads, or collaborative platforms to maintain communication and support ongoing initiatives (30 minutes)

Composition

The committee will consist of a Board liaison, Chair, and up to 12-14 members-at-large.

- The Chair will be appointed by the ATPPS Board of Directors
- Members are appointed and recommended to the Board by the Chair
- Members serve a three-year term, renewable up to three times
- Committee membership should reflect the diversity of ATPPS membership across roles, experience levels, and practice settings

Qualifications

- Member in good standing with ATPPS
- Demonstrated interest in improving educational programming delivered by ATPPS
- Ability to identify and articulate program needs or emerging issues in athletic training practice
- Ability to identify educational content needs across clinical, operational, and leadership domains
- Willingness to identify and recruit qualified speakers and subject matter experts
- Expressed interest in serving on the committee

Requirements

- Ability to actively contribute to committee work and initiatives
- Ability to meet attendance expectations
- Commitment to advancing the mission of ATPPS
- Ability to attend and actively participate in scheduled meetings and conference calls